



## Sample Risk Assessment

Potential risk of harm & abuse to children	Likelihood of it happening Rate as L/M/H	Which Scouting Ireland policy or rule refers	Who's responsible at Group Level	Further Action Required
<b>Scout Meetings</b>				
Garda Vetting / Access NI Vetting not complete for all adults		Code of Good Practice	Group Leader	<i>Ensure relevant forms are completed, references checked and no further interaction until clear Garda / Access NI vetting completed</i>
No Safeguarding Training completed		Code of Good Practice	Group Leader / Group Trainer	<i>Book Scouter on Being a Scouter course and ensure no further interaction until Being A Scouter training is completed.</i>
Recommended supervision ratios not met		Code of Good Practice SID 77/11A	Section Team Leader & Group Leader	<i>Recruitment campaign</i>
Adequately trained Scouters for overnight activities		Code of Good Practice Scouting Ireland Training Standards Document	Group Leader and Section Team Leader	<i>All Scouters must have completed Being a Scouter training, at least 1 Scouter must have completed the Overnights Module and at least 1 Scouter must have completed the Youth Led Programme training</i>
Inadequate Sleeping Facilities		Code of Good Practice	Section Team Leader & Group Leader	<i>Review holding activity or changing location</i>
Poor behaviour by Scouters with Young People		Code of Good Practice	Section Team Lead / other Scouters / Group Leader	<i>Discuss with relevant Scouter and talk to Group Leader</i>
Failing to abide with Scouting Ireland policies e.g. Transport, Unauthorised taking and use of images and recordings		Code of Good Practice: Social Media appendix, Transport Appendix	Group Leader	<i>Ensure that all scouters are familiar with Scouting Ireland's policies in this regard</i>  <i>Seek advice from Safeguarding Team in National Office</i>



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<b>Breaches of the Code of Good Practice</b>				
No awareness of reporting procedures (for the reporting of child protection concerns)		Code of Good Practice Ref: Reporting Section	Group Leader Group Trainer	<i>Immediate action required to highlight section Organise refresher Training with National Office Seek Advice of Safeguarding Team in National Office</i>
No awareness of general complaints procedure  General complaints not being dealt with seriously		Code of Good Practice Ref: Reporting Section - where is the section on a general complaints procedure – this is about complaints not related to child protection	Group Leader Any Adult or Young Person	<i>Seek Advice of Safeguarding Team in National Office</i>
<b>Reporting Procedures</b>				
No organisational reporting procedure within Scout Group		Reporting procedures/policy CPAP training		<i>Make policies and procedures available,; Organise refresher Training with National Office</i>
Lack of knowledge of statutory reporting procedure (for the reporting of child protection concerns)		Code of Good Practice Ref: Reporting Child Abuse Concerns section on Being a Scouter training	Safeguarding Team	<i>Make policies and procedures available,; Organise refresher Training with National Office</i>



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Concerns of child abuse not reported		Code of Good Practice Child Protection Safeguarding Training	Group Leader / Section Team Leader	<i>Publicise information on Scouting Ireland's reporting process</i> <i>Display Safeguarding Statement in prominent place</i>  <i>Publicise internal and external reporting procedures</i>
Not clear who Young People should report to at Group or County level		Code of Good Practice Ref: Reporting Child Abuse Concerns  Child Safeguarding Statement	Section Team Lead Group Leader Safeguarding Team National Office	<i>Make names of Group Leader and Safeguarding Team in National Office known. Communicate this at all levels in Group.</i>  <i>Display Safeguarding Statement in prominent place</i>
<b>Facilities</b>				
Unauthorised access to scouts' changing rooms, showers, toilets etc.		Code of Good Practice Ref:	Group Leader Section Team Lead	<i>Clarify responsibilities before activity starts</i>
Scouts sharing facilities with adults e.g. toilets, showers etc.		Code of Good Practice Ref:	Den Chief Camp Chief	<i>Plan with facilities management to create a suitable child centred environment in shared facilities</i>
Photography, filming or recording in prohibited areas		Code of Good Practice: Photography Policy and use of devices in private zones	All Scouters	<i>Enforce policy in private changing areas</i>
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	happening Rate as L/M/H			
Recruitment				
Recruitment of inappropriate people		Code of Good Practice Ref: Recruitment section	Group Council	<i>Review on an ongoing basis</i>
No role description or inadequate role descriptions		Code of Good Practice Ref: Recruitment section	Group Council	<i>Check job description Put supervision in place</i>
Unqualified Scouters in roles		Code of Good Practice Ref: Recruitment section	Group Council	<i>Ensure relevant training is provided to Scouters Review on an ongoing basis</i>
Lack of awareness of 'risk of harm' with members and visitors		Child Safeguarding Statement  Scouting Ireland Training Standards Document	Section Team Leader & Group Leader	<i>Communicate Child Safeguarding Statement</i>



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Communications				
No communication of Child Safeguarding Statement or Code of Good Practice to members or visitors		Child Safeguarding Statement  Code of Good Practice - distribute	Group Leader & Group Council	<i>Communicate Child Safeguarding Statement Distribute Code or Sections as appropriate</i>
Unauthorised / Inappropriate photography, recording etc.		Code of Good Practice Ref: Photography and use of images section	Section Team Lead, Group Leader & Group Council	<i>Communicate Child Safeguarding Statement Distribute Code or Sections as appropriate</i>
Risk due to underage member inappropriately accessing/using computers, social media, phones and other devices whilst on Scout activities		Code of Good Practice Ref: Social Media Appendix	Section Team Lead, Group Leader & Group Council	<i>Contact Safeguarding Team in National Office for Support</i>
Risk caused by communicating with underage members in an inappropriate manner via social media, texting, digital device or other manner		Code of Good Practice Ref: Social Media appendix	Section Team Lead, Group Leader & Group Council	<i>Contact Safeguarding Team in National Office for Support</i>



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General Risk of Harm				
Harm not being recognised		Safeguarding Policy Child Safeguarding Training	Section Team Lead, Group Leader & Group Council	Contact Safeguarding Team in National Office for Support
Harm caused by: - Child to child - Leader to child - Visitor to child		Safeguarding Policy Child Safeguarding Training	Section Team Lead, Group Leader & Group Council	Contact Safeguarding Team in National Office for Support

This Risk Assessment Procedure was discussed at the \_\_\_\_\_ Group Council of Scouting Ireland

Name: \_\_\_\_\_

Position: Group Leader

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: Group Secretary

Signed: \_\_\_\_\_

Date: \_\_\_\_\_